



Department of Public Safety and Correctional Services

Maryland 9-1-1 Board

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MINUTES

Public Session – October 29, 2020

BOARD MEMBERS IN ATTENDANCE

Anthony Myers, Public Service Commission	Anna Sierra, Small County
William Frazier, MENA	Susan Greentree, APCO
Steve Souder, Public-At-Large	Richard Berg, MIEMSS
Bryan Ebling, Volunteer Fire Service	Major Tawn Gregory, MD State Police
Julia Fischer, GIS	John Markey, Emergency Management
Major Peter Lazich, Police Services	Al Kirchner, Public-At-Large
Capt. Scott Brillman, Emergency Management	Randy Cunningham, Large County
Colton O' Donoghue, Jr., Phone Utility	

OFFICE OF THE EXECUTIVE DIRECTOR IN ATTENDANCE

Scott Roper, Executive Director

BOARD MEMBERS NOT IN ATTENDANCE

GUESTS IN ATTENDANCE

Walt Puller, Verizon	Paula Robinson, Cecil County
Josh Jack, Mission Critical Partners	Ross Coates, Harford County
Jim Alfree, Queen Anne's County	LT Jayson Janowich, Howard County
Nicholas Kovach, Dorchester County	Chris McNamara, Howard County
Tim Coale, Worcester County	CPL Robbie Larimer, Dorchester County
Charleigh Holtermann, Seculore Solutions	Sean Scott, Seculore Solutions
Dan Heilman, Carousel Industries	Tim Denerek, Carousel Industries
Jeremy McGorka, Anne Arundel County	Ann Pingel, Anne Arundel County
LT JJ McAndrew, Anne Arundel County	Bill Dehoff, Anne Arundel County
Mitch Novak, Motorola Solutions	Justin Orendorf, Garrett County
Senator Cheryl Kagan	Drew Fiorelli, Datamark
Jack Brown, Carroll County	Robert Williams, Montgomery County
Walt Kaplan, Rapid Deploy	Jim Alfree, Queen Anne's County
Lee Edgar, Queen Anne's County	Scott Haas, Queen Anne's County
David Shipley, Wicomico County	Timothy Coale, Worcester County

Jimmy Litchenstein, AT&T
David Glazier, AT&T
Drew Vandorff, MD Broadband Cooperative
Pete Peterman, MD Broadband Cooperative
John Donoghue, Cecil County

Mark Titus, AT&T
Mike Arrington, AT&T
Rob Thompson, MD Broadband Cooperative
Tyler Egelman, MD Broadband Cooperative
Wayne Darrell, Kent County

OPENING

Chairman Myers called the Public Session to order at 10:00 AM on Thursday, October 29, 2020, via conference bridge. Chairman Myers noted that this is the first meeting of the newly renamed Maryland 9-1-1 Board. Chairman Myers stated that the Board members have received the information ahead of the meeting. He also noted that the meeting is being live-streamed and recorded. There is one request for a project to be heard in closed session, which will be done at the conclusion of the public agenda. A rollcall of participants was held, and a quorum was confirmed.

APPROVAL OF MINUTES

The Board reviewed the minutes for the Public Session meetings held on September 24, 2020.

Mr. Souder made a motion to approve the minutes for September 24, 2020. Captain Brillman seconded the motion. All were in favor and the motion carried.

FISCAL REPORT – SCOTT ROPER

Mr. Roper advised the Board that the 9-1-1 Board total FY 21 award expenditures as of 10/29/2020 are \$ 13,383,570.00. The Board's FY 2020 unencumbered carry-over is \$ 17,772,083.11, and its estimated collections are \$ 27,802,295.39. The Board's FY 21 Trust Fund cash balance as of 10/29/2020 is \$ 14,418,725.39.

EXECUTIVE DIRECTOR'S REPORT – SCOTT ROPER

Mr. Roper updated the Board on the implementation of the changes required by legislation. Mr. Roper stated the county PSAP inspection process is underway. It is a modified inspection being done by teleconference to avoid any issues with COVID-19 and to conform with the Governor's "safer at home" requirements.

Chairman Myers appended to the report, stating that the Commission to Advance Next Generation 9-1-1 Across Maryland held a meeting recently to discuss system affecting events.

SUBCOMMITTEE REPORTS

Policy and Standards Subcommittee – Steve Souder

The Policy and Standards Subcommittee continues to meet twice monthly to implement the Board's legislative requirements.

Board Policy 2-204: Security of PSAP Records was provided to the Board. Chairman Myers offered two amendments to the policy, which were accepted. **Ms. Greentree made a motion to approve Policy 2-204, as amended. Mr. O'Donoghue seconded the motion. All were in favor and the motion carried.**

Board Policy 1-104: Funding Requests to be Heard in Closed Session was provided to the Board. Chairman Myers offered two amendments to the policy, which were accepted. **Mr. Markey made**

a motion to approve Policy 1-104. Mr. Ebling seconded the motion. All were in favor and the motion carried.

Training and Exercises – Bryan Ebling

The subcommittee will be hosting regular meetings on the first and third Mondays of the month. The subcommittee has had a facilitated discussion to prioritize its work.

Cybersecurity – Randall Cunningham

Cybersecurity Subcommittee will be starting to have meetings again with the assistance of MCP. Mr. Cunningham will be reaching out to all subcommittee members to make sure they are still interested in participating, and ask if any PSAP has employees in their county interested in participating to contact Mr. Cunningham.

GIS – Julia Fischer

PSAP boundaries have been approved and distributed to vendors, and are available for public download. DoIT virtual servers are up and running for validation and conversion of county PSAP GIS data for Next Generation 9-1-1.

Technology Subcommittee –Josh Jack

Mr. James Hamilton of Worcester County has been named as the new chair of the Technology Subcommittee. Mr. Jack will be setting up a meeting schedule and engaging members to join the subcommittee.

Senator Kagan was recognized by Chairman Myers, who then provided updates from the Commission to Advance Next Generation 9-1-1 Across Maryland.

Verizon Update – Walt Puller

No outages to report on. Verizon is working with counties on P.01 counts for NG911 providers. No changes to Verizon’s operational status, and Verizon will continue to work remotely through the end of the year. Chairman Myers requested updates to the county tabletop exercises, escalation lists, and Verizon’s network reliability reporting to FCC.

MACo Emergency Communications Committee – Ross Coates

The ECC is examining:

- funding and budgets;
- ESInet coordination;
- cloud-based reporting and exchange hub webinar for data sharing; and
- cooperative procurement opportunities.

CURRENT PROJECTS FOR VOTING CONSIDERATION

Chairman Myers announced at the onset of funding consideration that the counties will be called upon to provide the Board with updates for the enforcement of Kari’s Law. The summary of those updates is provided at the end of this section.

Funding request for Project 21-103 in the amount of \$18,834.00 for Harford County’s SQL Licenses for Statewide GIS Validation was made by Ross Coates. Ms. Fischer was available to answer questions.

Mr. Souder moved to fund up to of \$18,834.00 for Harford County's SQL Licenses for Statewide GIS Validation. Mr. Ebling seconded the motion. Ms. Fischer recused herself from the vote. All were in favor and the motion carried.

Funding request for Project 21-111 in the amount of \$1,207,490.77 for Dorchester County's 9-1-1 Phone System Refresh was made by Nicholas Kovach and CPL Robbie Larimer. Tim Heilman and Tim Deranek were available to answer questions.

Mr. Berg moved to fund up to \$1,207,490.77 for Dorchester County's 9-1-1 Phone System Refresh. Mr. Frazier seconded the motion. Mr. Markey was not present for the vote. All were in favor and the motion carried.

Funding request for Project 21-112 in the amount of \$320,554.00 for Dorchester County's GIS Support for Next Generation 9-1-1 was made by Nicholas Kovach and CPL Robbie Larimer. Drew Fiorelli was available to answer questions.

Mr. Souder moved to fund up to \$320,554.00 for Dorchester County's GIS Support for Next Generation 9-1-1. Ms. Greentree seconded the motion. Mr. Markey was not present for the vote. All were in favor and the motion carried.

Funding request for Project 21-102 in the amount of \$543,675.00 for Howard County's 9-1-1 Phone System Maintenance was made by LT Jayson Janowich and Chris McNamara. Dan Heilman and Tim Denerek were available to answer questions.

Mr. O'Donoghue moved to fund up to \$543,675.00 for Howard County's 9-1-1 Phone System Maintenance. Mr. Berg seconded the motion. Mr. Markey was not present for the vote. All were in favor and the motion carried.

Project 21-087 was tabled to allow the county address a technical issue with its conference call access.

Funding request for Project 21-098 in the amount of \$90,868.75 for Wicomico County's 9-1-1 Phone System Vesta Call Back and Maintenance was made by David Shipley. Dan Heilman and Tim Denerek were available to answer questions.

Mr. Berg moved to fund up to \$90,868.75 for Wicomico County's 9-1-1 Phone System Vesta Call Back and Maintenance. Mr. Lazich seconded the motion. Mr. Markey was not present for the vote. All were in favor and the motion carried.

Funding request for Project 21-087 in the amount of \$161,632.65 for Montgomery County's 9-1-1 Mapping and Text-to-911 Translation was made by Robert Williams. Walt Kaplan available to answer questions.

Ms. Greentree moved to fund up to \$161,632.65 for Montgomery County's 9-1-1 Mapping and Text-to-911 Translation, with a report to the Board after an appropriate interval. Mr. Frazier seconded the motion. Mr. Markey was not present for the vote. All were in favor and the motion carried.

Funding request for Project 21-101 in the amount of \$1,494.00 for Worcester County's Emergency Dispatch Protocol Backup Tablets was made by Tim Coale.

Mr. Berg moved to fund up to \$1,494.00 for Worcester County's Emergency Dispatch Protocol Backup Tablets. Mr. O'Donoghue seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-105 in the amount of \$326,874.00 for Anne Arundel County's Emergency Police Dispatch Protocol Implementation was made by LT JJ McAndrew, Ann Pingel and Bill DeHoff.

Major Lazich moved to fund up to \$326,874.00 for Anne Arundel County's Emergency Police Dispatch Protocol Implementation. Ms. Greentree seconded the motion. Mr. Markey and Mr. Ebling were not present for the vote. All were in favor and the motion carried.

Funding request for Project 21-106 in the amount of \$289,541.16 for Anne Arundel County's 9-1-1 Phone System Maintenance was made by LT JJ McAndrew, Ann Pingel, Jeremy McGorka and Bill DeHoff.

Mr. Cunningham moved to fund up to \$289,541.16 for Anne Arundel County's 9-1-1 Phone System Maintenance. Mr. Berg seconded the motion. Mr. Markey and Mr. Ebling were not present for the vote. All were in favor and the motion carried.

Funding request for Project 21-109 in the amount of \$33,061.00 for Garrett County's Maintenance – Various Annual Charges was made by Justin Orendorf. The county amended its request to \$26,997.00.

Mr. Ebling moved to fund up to of \$26,997.00 for Garrett County's Maintenance – Various Annual Charges. Mr. Frazier seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-110 in the amount of \$270,000.00 for Garrett County's 9-1-1 Phone System Cybersecurity Monitoring was made by Justin Orendorf. Sean Scott and Charleigh Holtermann were present to answer questions.

Mr. Souder moved to fund up to \$270,000.00 for Garrett County's 9-1-1 Phone System Cybersecurity Monitoring. Mr. Berg seconded the motion. Ms. Greentree recused herself from the vote. Ms. Sierra and Mr. O'Donoghue were not present for the vote. All were in favor and the motion carried.

Funding request for Project 20-115 in the amount of \$7,335.70 for Cecil County's 24/7 Intensive Use Chairs – Secondary PSAPs was made by Paula Robinson.

Mr. Markey moved to fund up to \$7,335.70 for Cecil County's 24/7 Intensive Use Chairs – Secondary PSAPs. Major Lazich seconded the motion. Ms. Sierra was not present for the vote. All were in favor and the motion carried.

Funding request for Project 21-116 in the amount of \$2,269.00 for Cecil County's Training Software was made by Paula Robinson.

Mr. Cunningham moved to fund up to \$2,269.00 for Cecil County's Training Software, with feedback to the Board regarding the county's satisfaction with the software. Ms. Sierra seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-108 in the amount of \$16,403.13 for Queen Anne's County's PSAP Security was made by Jim Alfree.

Ms. Sierra moved to fund up to \$16,403.13 for Queen Anne's County's PSAP Security. Mr. O'Donoghue seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-117 in the amount of \$206,632.73 for Queen Anne's County's Console Furniture was made by Jim Alfree.

Mr. Souder moved to fund up to \$206,632.73 for Queen Anne's County's Console Furniture. Mr. O'Donoghue seconded the motion. Ms. Greentree was not present for the vote. All were in favor and the motion carried.

Funding request for Project 21-118 in the amount of \$203,555.00 for Queen Anne's County's UPS, HVAC and Fire Suppression System Replacement was made by Jim Alfree.

Mr. O'Donoghue moved to fund up to \$203,555.00 for Queen Anne's County's UPS, HVAC and Fire Suppression System Replacement. Mr. Ebling seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-107 in the amount of \$203,555.00 for Queen Anne's County's ESInet and NGCS Implementation was held to the end of the agenda at the request of the county so the question and answer portion could be done in closed session.

Updates to Kari's Law Enforcement by County:

- Harford: No enforcement actions as of this meeting
- Dorchester: No enforcement actions as of this meeting
- Howard: There is pending legislation within the county for enforcement, no enforcement as of this meeting
- Montgomery: no enforcement action, pending county legislation
- Wicomico: no enforcement, working on legislation
- Worcester: Town of Ocean City Fire Marshall and County Fire Marshal have added to check list
- Anne Arundel: no enforcement, working with county to implement legislation
- Garrett: No enforcements, working on process
- Cecil: No enforcement, planning enforcement
- Queen Anne's: Letter on file with Board for enforcement, assigned to County Fire Marshall, county has not determined fines

PROJECT EXTENSIONS – REQUIRING BOARD APPROVAL

- None for this month

PROJECT EXTENSIONS – APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR

➤ Baltimore City	19-229 (Statewide Staffing Study)	June 2021
➤ Carroll County	20-077 (GIS Support for NG911)	October 2021
➤ Carroll County	20-034 (Security – Primary PSAP)	August 2021

PROJECTS FOR DE-OBLIGATION

➤ Baltimore City	19-229 (Statewide Staffing Study)	\$ 12,000.70
➤ Montgomery County	21-046 (Grounding)	\$ 736.88
➤ Cecil County	16-020 (Phone System – Version Update)	\$ 44,080.72
➤ Carroll County	20-150 (Training)	\$ 4,000.00
➤ Cecil County	19-033 (SMS Implementation)	\$ 5,000.00
➤ Cecil County	20-038 (Training)	\$ 1,280.00
➤ Saint Mary’s County	20-041 (Protocol Recertification)	\$ 580.00
➤ Saint Mary’s County	20-043 (Security – CCTV)	\$ 111.43
➤ Charles County	17-133 (Phone System Refresh)	\$ 15,269.44
➤ Charles County	18-125 (Statewide 911 Plan)	\$ 5,428.59
➤ Kent County	20-169 (Maintenance)	\$ 722.36
➤ Frederick County	17-042 (Protocol Recertification)	\$ 100.00
➤ Somerset County	20-082 (Phone System Refresh)	\$ 5,650.00

Mr. Souder made a motion to de-obligate \$94,960.12 from the listed projects. Mr. Frazier seconded the motion. All were in favor and the motion carried.

PROJECTS APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR

Under authority granted by the Board, the Executive Director approved the following projects that have met all guidelines established by the Board:

➤ Harford County	20-121 (Protocol Training)	\$ 3,540.00
➤ Frederick County	20-246 (Protocol Training)	\$ 6,195.00
➤ Howard County	20-257 (Protocol Training)	\$ 650.00
➤ Dorchester County	21-002.15 (SMS Service)	\$ 20,000.00
➤ Wicomico County	21-091 (Protocol Training)	\$ 800.00
➤ Wicomico County	21-092 (ETC Manuals – 3)	\$ 135.00
➤ Wicomico County	21-093 (Protocol Recertification)	\$ 1,215.00
➤ Wicomico County	21-096 (Protocol Training)	\$ 1,599.00
➤ Dorchester County	21-097 (CTO Training)	\$ 2,634.00
➤ Garrett County	21-100 (Headsets)	\$ 1,427.00
➤ Anne Arundel County	21-104 (Chairs – 28)	\$ 21,446.60
➤ Cecil County	21-113 (Training)	\$ 2,500.00
➤ Cecil County	21-114 (Chairs – 15)	\$ 27,454.05

Funding request to modify the county’s 9-1-1 plan to allow for the migration to Next Generation 9-1-1 and for Project 21-107 in the amended amount of \$1,080,839.70 for Queen Anne’s County’s ESInet and NGCS Implementation was recalled by Chairman Myers. The county’s representatives indicated that they wished the question and answer portion of the presentation be done in closed session as the master contract between the county and the vendor is still under negotiation. The county requires funding to be in place prior to contract approval by the county’s commissioners.

Ms. Greentree made a motion to close the public portion of the session to consider project 21-107 under the Maryland Open Meetings Act exemption for procurement (General Provisions

Art. § 3-305(b)(14) - “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process”). Mr. Souder seconded the motion. Mr. O’Donoghue, Mr. Ebling, Mr. Frazier, Captain Brillman, Major Lazich, Mr. Berg, Ms. Greentree, Mr. Markey, Ms. Fischer, Mr. Souder, Ms. Sierra, Major Gregory, Mr. Cunningham and Mr. Kirchner voted in favor of the motion. No one opposed the motion. The motion carried, and the meeting closed at 1:25 PM.

Present in the closed session were Chairman Myers, Mr. O’Donoghue, Mr. Ebling, Mr. Frazier, Captain Brillman, Major Lazich, Mr. Berg, Ms. Greentree, Mr. Markey, Ms. Fischer, Mr. Souder, Ms. Sierra, Major Gregory, Mr. Cunningham and Mr. Kirchner. Also present was Mr. Roper. The county was represented by Jim Alfree and Scott Haas. AT&T was represented by Jimmy Lichtenstein, Mike Arrington, David Glazier and Mark Titus. The Maryland Broadband Cooperative was represented by Drew Vandorff, Rob Thompson, Pete Peterman and Tyler Egelman. Mission Critical Partners was represented by Josh Jack. Wayne Darrell, John Donoghue and Paula Robinson from the Eastern Shore Communications Alliance were also present.

The Board conducted its question and answer session for this project. Chairman Myers requested follow-up information from Mr. Lichtenstein that would not affect his vote on this particular project.

Mr. Markey made a motion to return to open session at the end of the question and answer period. Mr. Frazier seconded the motion. All were in favor and the motion carried. The meeting reopened to the public at 2:25 PM.

Chairman Myers requested on the record for follow-up information from Mr. Lichtenstein. Mr. Souder requested the county seek “most favored customer” pricing.

Ms. Sierra made a motion to conditionally approve the modification of the county’s 9-1-1 plan pending final approval with a demonstration of interoperability by the vendor in the lab and with the as-built system. Mr. Souder seconded the motion. All were in favor and the motion carried.

Mr. Ebling moved to fund up to of \$1,080,839.70 for Queen Anne’s County’s ESInet and NGCS Implementation. Mr. Souder seconded the motion. Mr. O’Donoghue and Ms. Sierra recused themselves from the vote. All were in favor and the motion carried.

ADDITIONAL INFORMATION

Mr. Kirchner inquired about the annual planning day, and offered to assist the Chairman and the Office of the Executive with the planning for the meeting.

Mr. Souder made a motion to adjourn the meeting. Ms. Greentree seconded the motion. All were in favor and the motion carried. The meeting adjourned at 3:02 PM.



Anthony Myers, Chairman
Emergency Number Systems Board